

**YANKEE SPRINGS TOWNSHIP
BOARD OF TRUSTEES Special Meeting**

**Hall/Office Renovation Project Design Review
Wednesday, March 23, 2022**

1:30 pm

**Yankee Springs Township Hall
284 N. Briggs Rd., Middleville, Michigan 49333**

MINUTES

**MINUTES
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YS Board of Trustees –
Special Meeting
March 23, 2022**

Meeting called to order at 1:30 PM by Supervisor Rob Heethuis

PLEDGE OF ALLEGIANCE

INVOCATION

Roll Call: Dave VanHouten, Deb Mousseau, Mike Cunningham, Rob Heethuis, Larry Knowles (All Present)

Staff Present: Frank Fiala, John Frigmanski, Alice Jansma

Visitors: 3

ADDITIONS/CHANGES TO AGENDA:

Motion by Cunningham with support from Mousseau to accept the agenda. Roll Call Vote: Mousseau: yes; Cunningham: yes; Heethuis: yes, VanHouten: yes; Knowles: yes.

Yes: 5, No: 0. **MOTION CARRIED**

PUBLIC COMMENT: (Limit 3 minutes)

None

Fleis and Vandenbrink presentation of Hall/Office design status to date.

- David Gibbs of Fleis & Vandenbrink gave a brief presentation of design updates.
 - Roof design has been updated per the last meeting.
 - Designs will reflect new ventilation requirements.
 - Electrical: The current panels are obsolete and need to be replaced; also, a determination has to be made if the current generator is adequate for the whole loads. Since the new addition will be more energy efficient, it is expected that electrical usage will be lower.
 - Discussion took place as to whether the air conditioner would be able to run in both the office and the hall during a power outage. If the generator needs to be upgraded that can be decided at a later time.
 - Fleis & Vandenbrink's planned schedule is to have drawings ready to go out for bid on Tuesday, April 12.
 - Advertisements for bids will be posted at that time and will allow 4 weeks for the bidding process.
 - Fleis & Vandenbrink does not require additional approval from the Board before it is posted.

**PLEDGE OF
ALLEGIANCE**

INVOCATION

ROLL CALL

**MOTION TO ACCEPT
THE AGENDA**

PUBLIC COMMENT

**HALL/OFFICE
RENOVATION
PROJECT UPDATE**

MOTION TO
AUTHORIZE FLEIS &
VANDENBRINK TO
MOVE AHEAD WITH
BIDS

Motion by Cunningham with support from Mousseau to authorize Fleis & Vandenbrink to move ahead with going out for bid when they are ready on April 12. Discussion: The motion should include language that it is authorized as long as it is put out to bid prior to April 13.

Amended motion: Motion by Cunningham with support from Mousseau to authorize Fleis & Vandenbrink to move ahead with going out for bids as long as it's done before the 13th of April. Discussion: This is not expected to be a prevailing wage job. Mr. Gibbs will check to confirm this, but standard labor rates are generally the same as prevailing wage rates in the current competitive economy. Current electrical standards require occupancy sensing light switches.

Roll Call Vote: Knowles: yes; Mousseau: yes; Heethuis: yes; Cunningham: yes; VanHouten: yes.

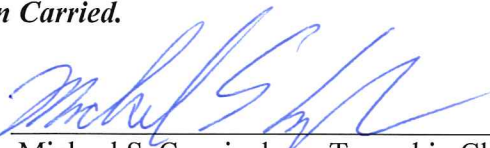
Yes: 5, No: 0. **MOTION CARRIED**

- Additional discussion took place regarding sidewalks and parking lot as well as a need for outside electrical outlets.
- If there is a need for outside water other than the underground sprinkling system, it would be run from the mechanical room and would include an inside shutoff.
- Next meeting will need to be a public bid opening on or about May 10.
 - The Board will schedule a special meeting.
 - Fleis & Vandenbrink will then take approximately a week to review the bids.
 - There will be a start date for construction included in the bid request and also an end date for completion.
 - Once work begins, the general contractor will put in a request to be paid every 30 days.
 - That will need to be approved at the next Board meeting.
 - Payment will then be made to the general contractor as approved.

ADJOURNMENT:

ADJOURNMENT

Motion by VanHouten with support from Mousseau to adjourn meeting at 2:27 PM. Approved by all. Motion Carried.

Approved by: 
Michael S. Cunningham, Township Clerk

Date: 4/01/2022

Respectfully submitted by:
Betsy Frigmanski, Recording Secretary
March 24, 2022